



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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TRENTON, NJ 08625-0081

GURBIR S. GREWAL
Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

December 11, 2020 NOTICE OF JOB VACANCY #20-291

Opportunities currently exist in the unclassified service with the Department of Law and Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 4

SALARY: \$82,527.28 to \$117,772.00

LOCATION: Division of Law
Administrative Practice Group
Employment Counseling and Labor Section
Hughes Justice Complex
Trenton, NJ

NUMBER OF POSITIONS AVAILABLE: Five (5)

The Employment Counseling and Labor Section represents all State departments and agencies in hearings at the Office of Administrative Law, as well as labor related cases in State and Federal courts. The section defends the State in all appeals related to the denial of unemployment benefits, and represents State entities and the Governor's Office of Employee Relations in grievance arbitrations and allegations of unfair labor practices filed with the Public Employment Relations Commission. The section also provides a variety of legal services to the Department of Military and Veterans Affairs, and when needed, provides advice to State entities on employment and labor related matters.

DUTIES: Under direction of the Assistant Attorneys General in the Administrative Practice Group, the Section Chief and/or the Assistant Section Chief of the ECL Section, provides advice and legal counsel to State departments and agencies regarding labor relations matters; represents State agencies and the Governor's office of Employee Relations before the Public Employee Relations Committee; provides advice and legal counsel to the Department of Military and Veterans Affairs; and, on an as needed bases, to other State agencies on labor relations and employment matters; performs other related duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Two (2) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

SPECIAL NOTE: Current Department employees appointed to a Deputy Attorney General 4 title must be willing to accept a lateral transfer, if selected.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your disqualification.

If qualified, applicants must complete a Division of Law attorney application for employment, found at www.nj.gov/oag/dol-hiring. While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating interest in vacancy #20-291, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), a copy of your unofficial law school transcripts (self-prepared transcripts are not accepted), and an Affirmative Action form. All items must be submitted together, in one package, on or before the closing date of January 11, 2021.

**Current Division of Law employees need only send a resume and cover letter to DOL.Applicant@law.njoag.gov
DOL applicants submitting via email must include #20-291 DAG 4 ECL Section in the subject-line.**

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

